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| Shrewsbury Colleges Group | | | **AM2/AM2S/AM2E Application** | | | | | | | | http://lrdspsapp/sites/t2/StaffLibrary/Shrewsbury%20Colleges%20Group%20-%20Black.jpg | | | |
| London Road Campus | | |
| Shrewsbury | | |
| SY2 6PR | | | ***PLEASE COMPLETE ALL SECTIONS OF THE FORM.*** | | | | | | | |
| Tel: 01743 342479 | | |
| Email: millieg@shrewsbury.ac.uk | | |
| **Candidate**  **Information**  *All sections*  *must be completed* | **Title :** |  | | **First Name :** | | |  | | **Surname :** |  | | | | |
| **Date of Birth :** |  | | | | | | **Address :** | | | | | | |
| **NI Number :** |  | | | | | |
| **Mobile:** |  | | | | | |
| **Email :** |  | | | | | | **Postcode :** | | | |  | | |
|  | **Car Reg no.** |  | | | | | |  | | | |  | | |
| **Emergency contact** | **Name of emergency contact:** |  | | | | **Relationship to candidate:** | | | | **Telephone number:** | | | | |
| **Employer**  **Information**  *All sections*  *must be completed* | **Company:** |  | | | | | | **Address :** | | | | | | |
| **Contact :** |  | | | | | |
| **Tel No:** |  | | | | | |
| **Email :** |  | | | | | | **Postcode :** | | | |  | | |
| **Training Provider** | **Name:** |  | | | | | | **Mobile:** |  | | | | | |
| **Contact:** |  | | | | | | **Email:** |  | | | | | |
| ***Booking Procedure*** | ***To secure the candidate's place on the course, you will need to make full payment. The candidate checklist and booking form must also be completed and returned to the College. For more details please see the Terms and Conditions overleaf.*** | | | | | | | | | | | | | |
|  | **Please choose one of AM2 / AM2S / AM2E and choose which elements you wish to attend** | | | | | | | | | | | | |  |
| **Bookings**  **&**  **Fees** | **Please tick 🗸** | | | | | **AM2** | |  | **AM2S\*** |  | **AM2E\*** | |  |  |
|  |  | | | | **Cost £** | | **🗸** |  | **Cost £** | | | | **🗸** |
| **Training** | **Pre-assessment Training Day** | | | | **140.00** | |  |  | **140.00** | | | |  |
| **Assessment** | **Full assessment (including fee)** | | | | **840.00** | |  |  | **910.00** | | | |  |
|  | **RESIT Section A1** | | | | **105.00** | |  | |  | | --- | |  | | **105.00** | | | |  |
| **BUILD A2-A5 RESIT – 1 Part** | | | | **160.00** | |  |  | **160.00** | | | |  |
| **BUILD A2-A5 RESIT – 2 Parts** | | | | **290.00** | |  |  | **290.00** | | | |  |
| **BUILD A2-A5 RESIT – 3 Parts** | | | | **355.00** | |  |  | **355.00** | | | |  |
| **BUILD A2-A5 RESIT – 4 Parts** | | | | **445.00** | |  |  | **445.00** | | | |  |
| **BUILD A2-A6 RESIT – 5 Parts\*** | | | | **N/A** | | |  | **495.00** | | | |  |
| **Section B** | | | | **175.00** | |  |  | **175.00** | | | |  |
| **Section C** | | | | **105.00** | |  |  | **105.00** | | | |  |
| **Section D** | | | | **175.00** | |  |  | **175.00** | | | |  |
| **Section E** | | | | **105.00** | |  |  | **105.00** | | | |  |
|  | **Please Note: A marking fee of £75 will be added on to the total cost of a re-sit.** | | | | | | | | **Total payable** | | | | £ |
| **Please indicate how payment is being made:** cash  cheque  card  invoice | | | | | | | | | | | | | |
| **If invoice required please send to:** | | | | Candidate's home address | | | | | Employer's address | Training Provider | | | |
| **Signatures** | **Candidate declaration: \***  I confirm that I have read and understood the terms and conditions overleaf. | | | | | | | | | Print  Name: | | | | |
| Signed: | | | | |
| Please send a receipted invoice to my employer □ *please tick* | | | | | | | | | **Date:** | | | | |

***Please complete information over page***

**Candidate - Please ☑ all relevant boxes below and complete every section**

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| **Section 2 - Ethnicity** | | | |
| To which ethnic group do you belong? (please the box) | | | |
| Asian or Asian British – Bangladeshi | | Asian or Asian British – Indian | Asian or Asian British – Pakistani |
| Asian or Asian British – other Asian | | Black or Black British – African | Black or Black British – Caribbean |
| Black or Black British – other Black | | Chinese | Mixed – White Asian |
| Mixed – White and Black African | | Mixed – White and Black Caribbean | Mixed – any other Mixed background |
| White - British | White - Irish | White – any other white background | Any Other Origin |

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| **Section 3 - Residency** | |
| Have you been legally, ordinarily resident in **England** for the last 3 years?  Yes  No | |
| Have you been legally, ordinarily resident in the European Economic Area for the last 3 years?  Yes No | |
| If not legally, ordinarily resident in **England** please state country of residence e.g. Wales: |  |

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| **Section 4 - Rehabilitation of Offenders** |
| Have you ever been convicted of a criminal offence, spent or otherwise?  Yes  No |

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| **Section 5 - LDD** | |
| Would you consider yourself to have any of the following? (If yes, please specify): | |
| You find learning more difficult than other people of your age | Yes  No |
| You have a disability which will require special facilities / support / equipment | Yes  No |

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| **Section 6 - Prior Attainment Level** | | |
| Please indicate your level of prior attainment on commencing your initial programme of study at this college | | |
| Entry level | Full level 2 | Level 5 and above |
| Other qualifications below level 1 | Full level 3 | Other qualification, level not known |
| Level 1 | Level 4 | Not known |

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| **Section 7 – Future contact** |
| I do not wish to be contacted by the SFA / YPLA/ LEA or its partners in respect of surveys and research |
| I do not wish to be contacted by the SFA / YPLA/ LEA about courses or learning opportunities by post |
| I do not want my name and details of any achievements to be used by the College for future marketing purposes |

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| **Terms and Conditions**  **Booking procedure and confirmation**  Enrolment and reservation of a place on a course is confirmed on receipt of full payment unless credit terms have been formally agreed by the College. Where credit terms have been formally agreed with the College, enrolment is confirmed on receipt of a valid purchase order. Companies and organisations may enrol more than one candidate and may change the individual attendee details up to 1 week before the course commencement date.  **Payment terms**  Unless credit terms have been formally agreed, full payment is required when booking the course. Payments can be made by cash, cheque, bank transfer or by credit card over the phone. Where credit terms have been agreed payment must be made prior to the start date of the course. If required receipted invoices will be issued on request.  **Candidate suitability**  It is the client’s responsibility to ensure that the course is suitable for his/her requirements. All candidates should confirm that they have read and understood the course outline and meet the necessary pre-requisites.  **Cancellation and rescheduling**  Short courses are courses that are held over a period of less than 24 weeks. No refunds will be given against short course enrolments where the enrolment is cancelled or rescheduled with less than 4 weeks before the course commencement date. Where the College receives a cancellation with 4 or more weeks before the course commencement date fees paid will be refunded after deduction of a £25 administration charge.  In the unlikely event that your booked course cannot take place, we will make every effort to reschedule the course. If this is not possible, any fees paid will be refunded in full. Shrewsbury Colleges Group will not be liable for any costs incurred by the customer as a result of booking a course that is later cancelled or rescheduled. |