

RESPONSIBILITIES OF GOVERNORS

In brief, the responsibilities of the Corporation are to:

- Determine the educational character and mission of the College and ensure that there are effective means of monitoring whether college management is fulfilling the mission.
- Ensure the solvency of the college and the safeguarding of its assets
- Approval annual estimates of income and expenditure
- Oversee the appointment, grading, suspension, dismissal and termination of pay and conditions of senior post holders and the Clerk to the Governing Body.
- Set a framework for the pay and conditions of all other staff

Generally, the Governing Body is responsible for the overall functioning of the college. It is responsible for the quality of the service to its students and their welfare, for the financial health of the college, for the proper use of public funds and for ensuring effective management. It also has responsibility for setting and monitoring targets for the retention and achievement of students – ensuring that students continue their studies and achieve their learning goals. A Governing Body is also responsible for monitoring its own performance to ensure it operates to a high standard.

It has important legal responsibilities set out the Instrument and Articles of Government.

ROLE DESCRIPTION OF GOVERNOR

1. To comply with the provisions of the following documents as they apply to the role of members of the Governing Body.
 - a. Instrument and Articles of Government
 - b. Financial Memorandum
 - c. Governing Body Code of Conduct
 - d. Seven Principles of Public Life drawn up the Nolan Committee
 - e. College financial regulations and financial procedures.
2. To act in the best interests of the Governing Body.
3. To support decisions of the Governing Body and the Committees of the Governing Body once they have been reached on the basis of collective responsibility even though you may have spoken against a proposal during the debate at a meeting.
4. To participate in training which enhances your contribution to the Governing Body
5. To understand that individual members of the Governing Body have no specific powers. This means, for example, that statements may only be made on behalf of the Governing Body by those authorised to do so.

PERSON SPECIFICATION

1. To be committed to the provision of education and training opportunities and support of the highest quality to enhance the development and achievements of learners
2. To be willing to work with other members of the Governing Body
3. To be willing and able to promote the policies adopted by the Governing Body
4. To be able to attend meetings of the Governing Body and appropriate committees (these usually start at 6.00 pm)

To be willing to undertake training, and to be committed to lifelong learning for students, staff and governors