

# Level 1 Electrical Pre-enrolment Assignment



Name:

Course:

# Preparing for an interview



Below are examples of questions that you may get asked in an interview. Use these to help you to answer the questions on the following page.

**“Tell me about yourself”**



Concentrate on how your experience, successes, or personal characteristics make you a strong candidate and avoid irrelevant information. Aim to talk for a minute or so

**“What motivates you?”**



Learning new things has always been a great motivator for me.

Motivation is driven by personality, skills, expectations, drive, ambition, gender, age, needs, wants, and desires...the list goes on and on...

**“What are your strengths/weaknesses?”**



Choose the most relevant strengths to the job you're applying for. When answering the 'weakness' question, avoid clichés like 'I work too hard/I'm a perfectionist'. Instead, choose a real area where you're aware you could do better, and say what you're doing about it.

**“Where would you like to be in the next 5/10 years?”**



This is a good opportunity to talk about your career goals and link them to what the company offers in terms of promotion and career development.

**“Why do you want this apprenticeship?”**



Were you attracted to the company? Was it the course content that convinced you that this was the way to go? Perhaps it was the combination of professional work experience and further qualifications that charmed you...

## Preparing for an interview

Before going for an interview, it is best to prepare well in advance. Below is a series of questions for you to think about and have a go at answering.

Refer to the page opposite for tips and advice to help you in answering them.



### 1. Tell me about yourself

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### 2. What are your strengths?

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### 3. What are your weaknesses?

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### 4. Where do you see yourself in 5/10 years' time?

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### 5. What motivates you?

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## What is an employer looking for in an apprentice?

Employers value voluntary work experience, especially if it relates to plumbing, electrical or within construction industry

Be a team player and put yourself forward for extra activities

Be well presented and appropriately dressed

Employers will look for professionalism from you

Use the job description to help you to complete your application form. Pick out key points from the job application and refer to them in your application form

It is important to be seen to be continually putting in effort rather than giving up. Do not be afraid to ask questions or ask for help

Work on areas that you struggle in to help you to improve

Growing up in the digital world, you have developed digital expertise. Use this to your advantage and show potential employers how valuable these skills can be

## What is an employer looking for in an apprentice?

Use the internet and the old fashioned yellow pages to search for at least 2 local employers. Be confident and contact them, asking them the following questions and recording their responses.

This could potentially lead to work experience or even an apprenticeship...

Company name: \_\_\_\_\_

Employer name: \_\_\_\_\_

"I will be starting a full time course in plumbing/electrical in September at Shrewsbury College and I am keen to get an apprenticeship."

"Do you have any apprentices currently working for you at the moment?"

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"What work does your company do? And what area do you cover?"

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"Would it be possible to come and carry out work experience with you to get an idea of the trade I would like to get a career in?"

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"What would you be looking for in an apprentice?"

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Company name: \_\_\_\_\_

Employer name: \_\_\_\_\_

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“What would you be looking for in an apprentice?”

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Any other notes:

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# British Values

Fundamental British Values are not exclusive to being British and are shared by other democratic countries as a way of creating an orderly society, where individual members can feel safe, valued and can contribute for the good of themselves and others.

Research each heading and write your own description underneath it

Democracy

Individual Liberty



**British Values**

canipost.co.uk

The Rule of Law

Tolerance of different cultures

Mutual Respect

**Once qualified, within the electrical industry, there are several specialist roles that you could branch out in.**

### **Task 1**

**Your task is to research what an electrician does on a day to day basis and write down your findings below.**

*Think about what qualifications you will need, the variety of tasks carried out and the buildings you may work in.*



## Task 2

Now you have found out the roles and responsibilities of an electrician, have a think about what tools they may need to be able to complete the everyday tasks.

Using research again, or you may already know, write a list of tools that an electrician may use

Tool	Cost

## Task 3

To the side of each tool, research the cost and then total up your toolkit

Toolkit total = £